

प्रमुख अभियन्ता

आयती सं. H-7441

दिनांक 01-10-18

प्रमुख अभियन्ता

निदेशक (कार्य एवं स्था.)



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निदेशक (कार्य एवं स्था.)

निदेशक (कार्य एवं स्था.)

3-10-18

निदेशक(उद्यान)

लोक निर्माण विभाग

11वां तल, एम0एस0ओ0 भवन, नई दिल्ली-110002

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सं. 23(29)/नि0उ0/लो0नि0वि0/दि0स0/2018-19/1275180 दिनांक: 10/10/2018

कार्यालय ज्ञापन

विषय: Advisory guidelines for execution/maintenance of Horticulture works in PWD.

Usually it is observed by the undersigned that the extant rules/procedures in force as laid down in various manuals/orders are not being followed by the Deputy Directors (Hort.) inspite of repeated instructions which has been taken very seriously by the higher authorities. For proper execution & maintenance of Hort. works, the following guidelines/instructions are pre-requisite for systematically and smooth disposal of the works:-

1. Inclusion of general conditions in the NIT for inviting tenders :

The extract of general conditions related to Horticulture works as issued by DDG (Hort.) CPWD, New Delhi vide their letter No.627-H dated 16.08.2018 was circulated to all Deputy Directors (Hort.) for inclusion of the same in all NITs & for strict compliance but it is seen that no compliance is being made and the Labour Act is not being followed by the Deputy Directors (Hort.).

2. Transplantation of fully developed plants :

After inspection of various works sites, it is observed that fully developed plants are not being transplanted according to CPWD specification. Hence, it is sincerely advised to all Deputy Directors (Hort.) that in future, the transplantation of plants should be made according to height, branch & size etc.

3. Maintenance of Horticulture Works :

After inspection of various works sites, it is observed that the maintenance of Horticulture works is not being made properly and as per norms. The cutting and trimming as well as cleaning of plants is not in order according to the instructions contained in Annexure-19.1 of CPWD Maintenance Manual. It may also be noted that the work get done by chart should be part of the bill and the payment should be made accordingly.

04/10

upload on PWD web site
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4. Splitting of tenders :

Deputy Directors (Hort.) have been directed for so many times to do not split the tenders but to invite the tenders after making one comprehensive maintenance NIT for similar nature of works but the instructions are not being followed by them inspite of repeated reminders/instructions which is treated as disobedience of the order of superior authority. Therefore, all Deputy Directors (Hort.) are once again advised/ directed to follow the instructions strictly and get ensured in future that only one comprehensive NIT shall be prepared by them for the similar nature of works. However, in any particular case if it is felt essential to do so, Deputy Directors (Hort.) are advised to submit the complete case alongwith their recommendations explaining the urgency of work for getting the approval of competent authority.

5. Outsourcing maintenance of Horticulture Works :

Specific instructions/guidelines were issued to all Deputy Directors (Hort.) to dispose-off some maintenance works by engaging outsource labour as per yardstick, but the same is not being followed at all. Therefore, Deputy Directors (Hort.) are again advised/directed to follow the instructions/guidelines on the subject and compliance report should be sent to this office at the earliest.

6. Timely submission of reports/informations :

It is observed that most of the reports/instructions as sought by the higher authorities and as asked for by this office are not being sent by the Deputy Directors (Hort.) well in time inspite of repeated reminders/instructions issued to them. Therefore, all Deputy Directors (Hort.) are once again advised/directed to follow the instructions of the superior authorities and get ensure to submit the requisite informations/reports well in time so as to enable this office to send the same after compilation to the higher authorities.

(मनोज कुमार)
उद्यान निदेशक

1-4. उपनिदेशक(उद्यान)-पूर्व, ^{स्वास्थ्य}पश्चिम, उत्तर एवं दक्षिण
लोक निर्माण विभाग(दिल्ली सरकार), नई दिल्ली।

प्रतिलिपि प्रेषित सूचनार्थ :-

- ✓1. प्रमुख अभियंता, लोक निर्माण विभाग(दि0स0), नई दिल्ली।
2. प्रधान मुख्य अभियंता, लोक निर्माण विभाग(दि0स0), नई दिल्ली।
- 3-6. मुख्य अभियंता(पूर्व, ^{स्वास्थ्य}पश्चिम, उत्तर एवं दक्षिण), लोक निर्माण विभाग(दि0स0), नई दिल्ली।

उद्यान निदेशक